TIRIMOANA SCHOOL
MINUTES OF THE BOARD MEETING
HELD ON 18th February 2026 at 7.16pm

"Discover your talents"

PRESENT: Anna Lemalu, Peter Kaiser, Ben Wood, Megan Connolly, Kim Dolman, Corinne Piu, Shirley Wensor
APOLOGIES: Aleem Shah
VISITORS: Julie Matthews, Ann-Maree Antonievic, Miriana Christensen, Matt Lyon
Anna welcomed Shirley back and welcomed visitors to the meeting. Visitors were given speaking rights.
KARAKIA: Ben Wood
DECLARATION OF INTEREST: (Potential Conflict/Pecuniary): Nil

ELECTION OF PRESIDING MEMBER:
Peter explained and invited Board members to either nominate a member or themselves to the position of Presiding Member. Anna Lemalu indicated she would be happy to continue as Presiding Member.
No other nominations were received so Anna Lemalu was declared as Presiding Member for another year.
Peter Kaiser seconded.

MINUTES: The minutes of the meeting held on 19th December 2025 were read and approved. Lemalu
MATTERS ARISING FROM MINUTES:
- The heating system in the Library and Resource Room is being looked at tomorrow to find out the issues and understanding of how this system work. Any maintenance work will be done to ensure the system is working for winter or whether it requires replacement with heat pumps.

CORRESPONDENCE: Inwards/Outwards. Received and accepted.
Tabled correspondence – Inwards received and accepted.
The subject of correspondence was discussed as this has changed over the years and a lot received is management matters. It was recommended that we look more closely at what comes in, mostly by email, and whether it is Board matters or management to deal with.

MATTERS ARISING: The Board received an OIA about Board use of personal devices. The Board to reply to the OIA, Peter to complete the consultation and the Board to decided on a policy regarding this. Peter and Anna to work on SchoolDocs policy on personal devices used by Board members.

DELEGATIONS: The Board members were all happy to continue with the areas of delegations given when were elected last September.

CURRICULUM REPORTS: - All 2026 overviews were presented.
- Years 1 – 6 Yearly Overviews
- Literacy Yearly Overviews
- Mathematics Yearly Overviews

- Strategic Plan January 2024-December 2026 presented. Peter explained the 3 strategic goals.
- The annual implementation plan January 2026-December 2026 was presented.
- 2025 Achievement Targets Analysis of Variance were received by the Board.
  - 2025 Year 6 ALL Writing Achievement Target
  - 2025 Year 6 Alim Mathematics Achievement Target
  - 2025 BSLA Tier Two Achievement Target

PRESIDING MEMBERS REPORT: Presented by Anna Lemalu.
The suggested Board work plan was discussed, and Anna will finalise and distribute to the Board as a google working document.
The BlueSky Thinking Session was suggested and discussed. Anna will email and plan a date for this to take place.

PRINCIPAL 'S REPORT: Presented by Peter Kaiser

FINANCIAL REPORT: No finance report for February due to the audit preparation.
The Board moved the expenditure for December of $ 506452.53 and Capital Expenditure of $ 12997.39 and for January $ 508503.05 and capital expenditure of $4981.23 Dolman/Wood

The Board approved the full summary of expenditure for wages as per the Staffing Usage and Expenditure Report (SUE) for the period 28th January 2025 to 27th January 2026. Dolman/Kaiser

The Board moved that any decisions to change staff salary from teachers' salaries to bulk grant over the year to enable the cheapest cost to the school excluding any Beginning Teachers. This is to enable a nil balance at year end (PP22) or if necessary, the close of pay cycle (PP26). Dolman/Piu

The annual provision of cyclical maintenance prepared by Colin Tucker was presented. Kaiser/Wood

PROPERTY REPORT: The property report was presented by Ben Wood
HR EMPLOYMENT: Presented by Corinne. The Board moved that the staff listed move to the next salary step. Piu/Lemalu

HEALTH & SAFETY/HAZARD: Julie and Aleem met and Julie Matthews presented the report.
ATTENDANCE REPORT: Presented and explained by Julie Matthews
ICT: No Report
EOTC: RAMS Received
ESOL: No Report
ENVIRO: No Report
SCHOOL DOCS: Nil

GENERAL BUSINESS:
- Family & Whānau Consultation 2025 presented and the results were discussed.
- Healthy Active Learning Report on the 2025 Agreement between Sport NZ, MOE, Ministry of Health and Health NZ was presented.
- It is minuted that the Board received copies of the mandatory Board Code of Conduct.
- The Board received and moved the Attendance Management Plan. Lemalu/Connolly

Visitors left the meeting at 8.54 pm.

The Board went "into Committee" at 8.55pm under amendment 54 section 48 (i) (a) (ii) to discuss 3 items.

The Board moved "out of Committee" at 9.18 pm

Meeting closed at 9.18. pm
Next meeting: 18th March 2026

Presiding Member: [signature] Date: 18/03/2026.