



INTERNATIONAL STUDENT INFORMATION



Tirimoana School
Discover Your Talents

Nau Mai Haere Mai Welcome to our School

This pack contains information about our school. Please read it carefully.

If there is anything that you do not understand please feel free to contact the school for clarification.

Tirimoana School is signatory to, and is committed to uphold The Education (Pastoral Care of Tertiary and International Learners) Code of Practice 2021 (The Code).

We are proud to provide a safe, friendly and caring environment, where our students and teachers are focused on learning.

We ask that you take the time to read the information and fill in all the paperwork as accurately and completely as possible.

We look forward to a happy and successful relationship with you and your child.

Peter Kaiser
Tumuaki/Principal



Tirimoana School welcomes International Students as part of our School Community

We are a leading West Auckland primary school and we encourage our International Students to take advantage of the wide range of programmes and activities Tirimoana School has to offer.

Tirimoana School was opened in 1969 and offers education in a caring environment for children from Year 0/1 (5 years of age), up to Year 6 (10 - 11 years old).

Our teachers are committed to a child centred learning approach providing a balanced programme for children's academic, social, sporting and cultural needs. In our school we regard everyone as an individual where each child is unique. We aim to retain this sense of being unique by helping each child to develop strengths and talents, and to maintain a positive sense of self-worth. We want every child to believe in their own abilities and sense of self.

We also place emphasis on high expectations for positive behaviour. This means we expect our children to be polite and well mannered, be respectful of adults, friendly to each other and accepting of differences.

Our school PB4L CARE Values are Compassion, Acting Responsibly, Respect and Effort.

Our students come from many different ethnic and cultural backgrounds. We aim for every student to learn about and value other cultures.

We trust your family will have confidence in our teachers, and that your children will benefit from our care and professional knowledge.



Application Requirements, Procedures and Conditions of Acceptance

Tirimoana School warmly welcomes International Students for enrolments of one term or longer, or as arranged with the Principal. To ensure a positive learning environment, each application is carefully considered based on its merits and the current situation, with a limit of two International Students in each class.

Code of Practice

Tirimoana School has agreed to observe and be bound by The Education (Pastoral Care of Tertiary and International Learners) Code of Practice 2021 (The Code).

The Code can be downloaded: [The Education \(Pastoral Care of Tertiary and International Learners\) Code of Practice 2021](#)

Immigration

Full details of visa requirements, advice on rights to employment in New Zealand while studying, and reporting requirements are available through the New Zealand Immigration Service, and can be viewed on their website at [Immigration New Zealand](#).

Passport/Visa Requirements

To meet New Zealand Immigration requirements, prospective students must hold the appropriate visa to apply for enrolment at Tirimoana School. The school will issue a letter of support confirming the offer of enrolment.

After receiving this letter, applicants must provide the school with a copy of their passport showing the approved student visa from New Zealand Immigration to continue with the application process.

Accommodation

Children must be living with a parent/legal guardian, to be eligible for enrolment at Tirimoana school. All International Students will provide the school with detailed information regarding their New Zealand home address and contact phone numbers. The school must be notified of any changes to contact details and residential address. The school will visit the home (annually) where the student is residing to ensure the accommodation meets the requirements under The Code.

Medical and Travel Insurance

It is a requirement from the New Zealand government that all International Students studying in New Zealand must have appropriate and current medical and travel insurance for the duration of their stay as outlined in The Code. Full details on entitlements to publicly funded health services are available through the Ministry of Health and can be viewed on their website at [Ministry of Health](#).

Accident Insurance

If you're injured while studying in New Zealand, ACC will pay for some of your medical treatment costs and can help support you in other ways too. You will still need travel insurance for what ACC does not cover. Learn more on the [ACC website](#).

Disciplinary Actions and Procedures

Any disciplinary actions will be in accordance with the principles of natural justice. International Students will be provided with fair and comprehensive protections which are closely aligned to those offered to our domestic students as is practicable and appropriate.

What to do if you have a problem

Internal and External Grievance Procedures for International Students.

The school is here to help you. If you do have a problem, please ask for help while it is still a little problem. Do not wait for it to become a big problem. An interpreter can be available if required.

Problems with school friends

- Talk with the classroom teacher.

Problems with school

- Talk to the classroom teacher
- Talk to the Team Leader
- Talk to the teacher in charge of International Students
- Talk to the Principal

If the problem cannot be resolved and you still think you have a serious problem you can put the complaint in writing to the Principal. Upon conclusion of the investigation (within 7 days of receipt of the complaint) the Principal will write a short report summarising the complaint and the investigation and either the resolution or a recommendation for formal investigation. This report will be forwarded to the School Board.

If you still feel your problem has not been solved

You may contact New Zealand Qualifications Authority (NZQA) on 0800 697 296 or email: qadrisk@nzqa.govt.nz

If it is a financial dispute

Please contact i-student complaints on www.istudent.org.nz. There is no cost for this service. You must be able to show them that you have tried to get the school to act before you contact them.

International Student Fees

The International Student fees will be reviewed annually by the Board and are as per the fee schedule. The International Students fee must be paid in full after the enrolment has been accepted and before tuition starts.

All fees received from International Student will be specifically coded within the school accounts. Funds will not be utilised until service delivery for each term is complete.

International Student Fees

School Fees for International Students per year

| | |
|---------------------------|-------------|
| Tuition Fees | \$11,200.00 |
| Administration/Stationery | \$300.00 |
| Ministry of Education fee | \$500.00 |
| Total GST Included: | \$12,000.00 |

School Fees for International Students studying on a Term by Term basis.

| | |
|---------------------------|------------|
| Tuition Fees | \$3,575.00 |
| Administration/Stationery | \$300.00 |
| Ministry of Education fee | \$125.00 |
| Total GST Included: | \$4,000.00 |

Short Term Stay: Minimum 4 weeks \$500 per week

International Student Fee Refund

If an International Student withdraws from Tirimoana School before the end of their course of study, they may be eligible for a refund of tuition fees.

