



TIRIMOANA SCHOOL
MINUTES OF THE BOARD MEETING
HELD ON 21st MAY 2025 at 7.35pm

PRESENT: Peter Kaiser, Louise Graham, Ben Wood, Leeza Kendall, Kim Dolman (zoom)

Aleem Shah (zoom), Shirley Wensor

APOLOGIES: Anna Lemalu, Matt Britton

VISITORS: Julie Matthews, Miriana Christensen, Matthew Lyon

In the absence of Presiding Member Matt Britton, Ben Wood chaired the meeting.

Visitors welcomed and given speaking rights.

KARAKIA: Peter Kaiser

DECLARATION OF INTEREST (Potential Conflict/Pecuniary): Nil

MINUTES: The minutes of the meeting held on 19th March 2025 were read and approved. Graham/Kaiser

MATTERS ARISING:

- Matt Britton and Peter met and completed Peter's 2024 performance agreement.
- The majority felt the online voting system for the board election was the best option.

CORRESPONDENCE: Inwards/Outwards. Received and accepted.

Tabled correspondence – Inwards received, outwards Nil Kaiser/Wood

MATTERS ARISING:

- The leave application received from Rhiannon Wilcox was approved. Wood/Kendall
- The school ended with a Nil balance for banking staffing last year.
- The board received the Argest declaration for the BWO, to be signed and returned. Kaiser/Kendall
- The Balance Sheet budget prepared by Ask Accounting was accepted and moved. Dolman/Graham

CURRICULUM REPORTS:

- PAT Report, presented and results discussed. Prepared by Matt Lyon.
- 2025 Year 6 ALL Writing Achievement Target presented by Miriana Christensen.

PRESIDING MEMBER REPORT: No report

PRINCIPAL REPORT: Presented by Peter.

A discussion was held regarding the number of in-zone 5-year-old students being enrolled and the need to sort out teaching spaces to accommodate these students. Peter is working on this with various options in mind.

FINANCIAL REPORT:

The Board moved the expenditure for March of \$547,299.84 and CA \$ 8701.41 and for April the expenditure of \$756,978.94 and CA \$81855.15. Dolman/Wood

The audit process is underway with the annual financial report to be completed, signed off and sent to the MOE by 31st May 2025.

PROPERTY: Report presented by Ben Wood.

HR EMPLOYMENT: The board moved the increment of the teachers listed move to the next salary step. Shah/Dolman

HEALTH & SAFETY/HAZARD: Julie presented and spoke on her both health & safety and her hazard report.

ATTENDANCE REPORT: Presented by Julie Matthews

EOTC: RAMS for trip was presented.

ENVIRO: No Report

KAHUI AKO: Report received.

SCHOOL DOCS: The board moved to adopt the School Doc policies. Wood/Graham

The policies will be available on the school website requiring a password. The school community will be informed of this, and the old policies will be removed. Policies will be reviewed by the SLT checking they align with school policies.

GENERAL BUSINESS:

BOARD ELECTIONS: The board moved that the number of elected parent representatives remain at 5 for the upcoming election in September. Wood/Kaiser

ANNUAL CALENDAR: Included in monthly booklet.

The Board moved “into Committee” at 8.56pm to move the minutes and “out of Committee” at 8.58 pm. Wood/Kaiser

Meeting closed at 8.58 pm

Next meeting: 18th June 2025

Presiding Member: _____ Date: _____