



TIRIMOANA SCHOOL
MINUTES OF THE BOARD MEETING
HELD ON 18th JUNE 2025 at 7.43pm

PRESENT: Matt Britton, Peter Kaiser, Ben Wood, Leeza Kendall, Kim Dolman, Anna Lemalu, Aleem Shah, Shirley Wensor

APOLOGIES: Louise Graham

VISITORS: Julie Matthews, Miriana Christensen, Matthew Lyon, Megan Connolly, Ann-Maree Antonievic
Visitors welcomed and given speaking rights.

KARAKIA: Ben Wood

DECLARATION OF INTEREST (Potential Conflict/Pecuniary): Nil

MINUTES: The minutes of the meeting held on 21st May 2025 were read and approved. Wood/Shah

MATTERS ARISING:

- Number of new 5yr old students to be discussed later
- Board election to be discussed later.

CORRESPONDENCE: Inwards/Outwards. Received and accepted.
Tabled correspondence – Inwards received, outwards Nil

MATTERS ARISING: Leave requests to be discussed “in committee”.

CURRICULUM REPORTS: - Nil

PRESIDING MEMBER REPORT: No report

PRINCIPAL REPORT: Presented by Peter.

FINANCIAL REPORT:

The Board moved the expenditure for May of \$ 550,123.17 and Capital Expenditure of \$ 13,650.62. Dolman/Shah

PROPERTY: Report presented by Ben Wood.
Options were discussed regarding the roll growth and the best solutions -

- To lease or purchase a building not a viable solution cost wise.
- Make internal changes to free up teaching space to cater for the 5yr old in-zone enrolments for term 3 and 4.
- Peter explained out of zone procedures and priorities.

HR EMPLOYMENT: The board moved the salary increment for 1 teacher listed. Shah/Lemalu

HEALTH & SAFETY/HAZARD: Anna and Julie met, and Julie presented her report.

ATTENDANCE REPORT: Presented by Julie Matthews

EOTC: RAMS for trips presented.

ENVIRO: No Report

KAHUI AKO: No report. This group is being abolished due to funding cuts.

SCHOOL DOCS: SLT are working through key policies and writing procedures making sure they align.
The review schedule of school doc policies will be for the new board to follow.

GENERAL BUSINESS:

BOARD ELECTIONS: It was recommended to have Schooled manage the staff online election and to appoint an election organiser.

The board moved to use Schooled to run the staff rep online election. Lemalu/Shah

It was moved to approach Jean Timms to be election organiser. Lemalu/Kendall

Peter will arrange a first meeting date when the newly elected board take office.

GRANT APPLICATIONS: The board moved to apply to The Trusts Community Foundation for \$20,000 to purchase 30x chromebooks and 14x ipads.
Kaiser/Shah

The board discussed and moved to apply to the Lion Foundation to purchase a fale.
Kaiser/Wood

RETENTION & DISPOSAL OF SCHOOL RECORDS:

Moved that the Board delegate the management of retention and disposal of school records to Peter Kaiser and Shirley Wensor.
Kaiser/Kendall

2026 SCHOOL CALENDAR:

The board discussed the dates for the 2026 school year and moved Tuesday 3rd February as start date, and finishing on 15th December 2026.
Kaiser/Lemalu

ANNUAL CALENDAR: Included in the monthly booklet.

Visitors left the meeting at 9.31pm.

The Board moved “into Committee” at 9.32pm to move discuss two issues. The board moved “out of Committee” at 9.55pm.

Meeting closed at 9.55pm

Next meeting: 23rd July 2025

Presiding Member: _____ Date: _____