



# TIRIMOANA SCHOOL

## CLASSROOM RELEASE TIME POLICY

### **RATIONALE:**

The intent of classroom release time is to address teacher workload while maximizing benefits for student learning. The use of classroom release time will be professionally useful for the school's teaching and learning programmes, the teacher's professional growth, and student achievement.

### **PURPOSE:**

1. To provide a framework for classroom release time for teachers as per the Primary Teachers Collective Award.
2. To ensure that teachers receive their entitlement of classroom release time as per the award and per Ministry of Education staffing.

### **GUIDELINES:**

1. All full-time teachers will receive non-contact time as specified in the PTCA across the year.
2. Teachers who are employed .8 are entitled to pro-rata CRT.
3. Board funded teachers will receive the same classroom release time as Ministry funded teachers.
4. Staffing of the school to ensure release time is available will be determined by the principal.
5. When classroom release time cannot be provided for genuine reasons, the principal will aim to allocate the lost release time on another date or record the reason for non-delivery.
6. Use of classroom release time may include the following:

Planning	Evaluation	Reporting
Observation	Assessment	Professional reading
Research	Reflection	Professional development

### **CONCLUSION:**

Classroom release time will be an integral part of school organization, providing teachers with regular opportunities for student non-contact time during teaching hours, allowing for effective management of workload, and improving teachers' capacity for raising student achievement.

- \* Refer to Collective Employment Agreement
- \* Refer to Practising Teacher Certificate Policy No. 51

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**NELP Objective 3: Priority 6**

**Policy 50**

**Review Date: August**

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