



**TIRIMOANA SCHOOL**  
**MINUTES OF THE BOARD MEETING**  
**HELD ON 18<sup>th</sup> OCTOBER 2023 at 7.36pm**

**PRESENT:** Matthew Britton, Peter Kaiser, Louise Graham, Ben Wood, Anna Lemalu, Kim Dolman, Shirley Wensor

**APOLOGIES:** Leeza Kendall, Aleem Shah

**VISITORS:** Dale Hammond

**KARAKIA:** Peter Kaiser

Visitors welcomed and given speaking rights.

**DECLARATION OF INTEREST:** Nil

**MINUTES:** The minutes of the previous meeting on 20<sup>th</sup> September 2023 read and approved.

Wood/Dolman

**MATTERS ARISING:** - Peter explained to the Board how the space in the hall is used by the afterschool care. Peter will discuss this with Tracey before the contract is signed.  
- The Glendene Athletics Club will be discussed under the property report.

**CORRESPONDENCE:** Inwards/Outwards. Received and accepted.

Tabled correspondence – Inwards/Outwards. Received and accepted. Britton

**MATTERS ARISING:** - The Genesis Energy contracts for supply of power to school and hall were renewed.  
- The contract received from Ask Accounting for the next 3 years was accepted. This will be signed and returned. Britton

**STRATEGIC PLANNING:** A power point was presented and discussed on the student roll situation and the out-of-zone applications school has received. After a lot of discussion and explanation the Board moved to accept the recommendation as presented at the meeting. Graham/Wood

**2024 STAFFING:** Staffing for 2024 was discussed as our entitlement is lower for next year. The Board agreed to fund over entitlement staff as presented. Britton  
Peter to interview the Beginning Teacher's with the Board giving permission for him to offer a job should any applicant be suitable.

**Te Whakangārahu Ngātahi – Planning together for Ākonga** - The draft plan is still work in progress. Success Our School, Our Community.

**REPORTS:**

**PRESIDING MEMBER:** Presented by Matt Britton

**PRINCIPAL'S REPORT:** Presented by Peter Kaiser

**FINANCIAL:** Full set of accounts presented for September presented. The Board moved the expenditure for September of \$524704.28 and capital expenditure \$3628.86. Dolman/Kaiser

**PROPERTY:** Ben Wood presented the property report.

**HR EMPLOYMENT:** The Board moved the teacher listed progress to the next salary step. Kaiser/Britton

**HEALTH & SAFETY:** No Report

**EOTC:** The list of RAMS for trips presented.

Three late RAMS for trips to Waterskills for Life, Tui Glen Walk-Cleanup and Marae Trip tabled.

**TE ATATŪ KĀHUI AKO-ASL:** No Report.

POLICIES:

October policies due for review.

- No. 2 Consultation and Involvement with the Parents/Community
- No. 3 Positive Behaviour for learning school wide PB4L
- No. 5 Enrolment of Pupils and Enrolment Scheme
- No. 7 Privacy
- No. 23 Equal Employment Opportunity
- No. 41 Health & Safety in the workplace
- No. 50 Classroom Release Time – Deferred
- No. 53 ESOL/English Language Learners

The September policies ratified.

- No. 26 International Fee-Paying Learners with changes
- No. 27 International Fee-Paying Learners Fee Refund
- No. 28 Annual Review of International Fee-Paying Learners Information with changes
- No. 31 Monitoring of Learners Attendance and Absences with changes
- No. 52 Group International Fee-Paying Learners

Policies No. 27 and No. 52 ratified and Policies No. 26, No.28 and No. 31 ratified with changes.

Graham/Lemalu

GENERAL BUSINESS:

Parking Committee - update given by Ben Wood. Meeting planned with Auckland Transport rep.

Te kahu o te Rēhia/Kapa Haka Festival - Ben updated the board on the planning. A meeting with most of the schools participating was held.

Te Whakangārahu Ngātahi – Planning together for Ākongā - The draft plan will be presented next meeting.

2023 Parent Consultation – The draft consultation was presented to the Board and approved. This will be emailed out on survey monkey to the parent community.

No further business

Meeting closed: 9.54pm

Next meeting: 15<sup>th</sup> November 2023

Presiding Member: \_\_\_\_\_ Date: \_\_\_\_\_