



**TIRIMOANA SCHOOL**  
**MINUTES OF THE BOARD MEETING**  
**HELD ON 15<sup>th</sup> NOVEMBER 2023 at 7.38pm**

**PRESENT:** Matthew Britton, Peter Kaiser, Louise Graham, Aleem Shah, Ben Wood, Anna Lemalu, Kim Dolman, Leeza Kendall, Shirley Wensor

**APOLOGIES:** Nil

**VISITORS:** Dale Hammond, Matthew Lyon, Julie Matthews, Margaret Carter

**KARAKIA:** Ben Wood

Visitors welcomed and given speaking rights.

**DECLARATION OF INTEREST:** Nil

**MINUTES:** The minutes of the previous meeting on 18<sup>th</sup> October 2023 read and approved.

Lemalu/Dolman

**MATTERS ARISING:** Nil

**CORRESPONDENCE:** Inwards/Outwards. Received and accepted.

Tabled correspondence – Inwards/Outwards. Received and accepted. Shah/Kendall

**MATTERS ARISING: -** Letters accepting resignations to Elisha McMath, Jaci Skelton, Miguel Daza.

**REPORTS:**

**PRESIDING MEMBER:** Verbal report by Matt Britton.

**PRINCIPAL'S REPORT:** Presented by Peter Kaiser

**FINANCIAL:** Full set of accounts presented for October by Kim Dolman. The Board moved the expenditure for October of \$666,619.77. and capital expenditure \$23,322.77

Dolman/Shah

**PROPERTY:** Ben Wood presented the property report. Rm 20/21 toilets nearly completed. Canopy outside Room 24 built. Turf & Drainage report discussed regarding the condition of the field.

**HR EMPLOYMENT:** Report received. The Board moved the 2 teachers listed progress to the next salary step.

Shah/Kaiser

**HEALTH & SAFETY:** Report from Julie Matthews and Anna Lemalu received. Fruit initiatives discussed.

**EOTC:** The list of RAMS for trips presented.

One late RAM for Yr 2 trip to McLeod Park tabled.

**TE ATATŪ KĀHUI AKO-ASL:** Report presented by Margaret Carter. Letter to be sent to Margaret Samson

Community of Learning lead principal.

**POLICIES:** October policies ratified.

No. 2 Consultation and Involvement with the Parents/Community

No. 3 Positive Behaviour for learning school wide PB4L

No. 5 Enrolment of Pupils and Enrolment Scheme

No. 7 Privacy

No. 23 Equal Employment Opportunity

No. 41 Health & Safety in the workplace

No. 50 Classroom Release Time – Deferred

No. 53 ESOL/English Language Learners

Graham/Britton

November policies for review.

No. 4 Traumatic Events

No. 14 Annual Classification of Students

No. 34 Stand-down, Suspension and Exclusion

No. 46 Professional Learning Development

No. 58 Physical Restraint & Management of Bullying

Above policies no change

No. 17 Travel Safety

No. 40 Principal's Leadership, Professional Growth Cycle and Performance Review – rewritten

Above policies with changes for ratification December meeting.

GENERAL BUSINESS:

Parking Committee - Meeting held and feedback to the Board from Anna. Next steps the committee to discuss any options pointed out at the meeting today.

Te kahu o te Rēhia/Kapa Haka Festival - Ben updated the board on the planning.

2023 Parent Consultation Results – Dale presented to the Board a powerpoint. The results were discussed.

2023 Student Consultation Results – Matt Lyon presented the results from the student survey.

Attendance – This was a focus for 2023. Dale presented the data results from Term 2.

Prizegiving – Board to attend if available on the 13<sup>th</sup> December.

Staff Christmas Function – The Board to contribute towards the cost of this for staff.

Newsletter – An end of year Board newsletter to be sent out to the parent community.

No further business

Meeting closed: 9.28pm

Next meeting: 6<sup>th</sup> December 2023

Presiding Member: \_\_\_\_\_ Date: \_\_\_\_\_