



TIRIMOANA SCHOOL
MINUTES OF THE BOARD MEETING
HELD ON 26th JULY 2023 at 7.30pm

PRESENT: Matthew Britton, Dale Hammond (Acting Principal), Louise Graham, Ben Wood, Anna Lemalu, Shirley Wensor

APOLOGIES: Peter Kaiser, Leeza Kendall, Aleem Shah

VISITORS: Julie Matthews, Matthew Lyon

KARAKIA: Ben Wood

Visitors welcomed and given speaking rights.

DECLARATION OF INTEREST: Nil

MINUTES: The minutes of the previous meeting on 21st June 2023 were read and approved with a slight change (deleting the matters arising sentence) which was repeated in error. EOTC policy and procedures should read to be given 'further thought' not EOTC policy still to be revised. Graham/Lemalu

MATTERS ARISING: The signs for the gates are underway with Julie and Dale working on them.

CORRESPONDENCE: Inwards/Outwards. Received and accepted.
Tabled correspondence – Inwards/Outwards. Received and accepted.
All correspondence moved. Britton

MATTERS ARISING: - The Board moved to accept the letter of request from Fun After Three to renew their Licence to Occupy for before and after school care. Wood/Graham
A letter to be sent to the Ministry of Education regarding this.
- 10YPP to be discussed under Property.

The Board moved that the booklet along with all supplementary papers tabled throughout the meeting will be accepted in bulk. Britton

CURRICULUM REPORTS:

EVERYDAY MATTERS SUPPLEMENTARY REPORT: This report prepared and presented by Dale Hammond comparing Tirimoana attendance to schools of similar type, decile, and region.

BETTER START LITERACY APPROACH REPORT on BSLA for term 1 and 2 2023. Prepared by Julie, Margaret, Dale and presented by Dale to the Board.

MID YEAR DATA ANALYSIS REPORT: Prepared and presented by Matt Lyon.

REPORT ON MATHEMATICS TEACHING AND MST: Reports from Louise and Wendy Liddell, presented by Louise Graham.

2023 MID YEAR ANNOTATION: Presented by Dale and the midyear outcomes were discussed. There will be outcomes at the end of the year presented.

REPORTS:

PRESIDING MEMBER: Verbal report from Matt Britton welcoming Dale as Acting Principal.

ACTING PRINCIPAL'S REPORT: Presented by Dale Hammond

FINANCIAL: Full set of accounts presented for June. The Board moved the expenditure for June of \$470550.25, capital expenditure \$ 58151.69.
The idea of co-opting a treasurer to the Board was discussed again and from a list some parents will be approached to see if there is any interest. It was suggested that if anyone is interested they may like to attend a Board meeting and talk with Board members.

PROPERTY: Ben Wood presented the property report.
The Board received and moved to accept the draft 10YPP. Wood/Lemalu

Matt Lyon left the meeting at 8.59pm.

HR EMPLOYMENT: Received and discussed.
The Board moved that the staff listed and attested move to the next salary step.
Graham/Lemalu

HEALTH & SAFETY: Report prepared by Julie Matthews

EOTC: The list of RAMS for trips presented and the tabled RAM received.

TE ATATU KAHUI AKO-ASL:
The Board moved to support the applications for Te Atatu Kahui Ako-ASL position for both Margaret Carter and Wendy Liddell.
Graham/Lemalu

POLICIES: Policies due for review - July
No. 13 Active Supervision
No. 33 First Aid
No. 43 Animal Welfare
No. 45 Induction of New Staff
No. 32 Student Wellbeing
The above policies ratified with slight changes.

No. 12 Professional Growth Cycle
Curr-02 Maths
Curr-08 Reading Recovery
Above policies ratified with no change. Graham/Britton

GENERAL BUSINESS:

STAFF and PARENT SURVEYS: The parking sub-committee to meet and discuss the responses.
An update on the survey results will be presented to the Board next meeting.

2024 YEAR DATES: The 2024 school year dates were presented and moved.
Wood/Lemalu

PROPOSED BOARD MEETING DATES 2024:
The proposed dates for the 2024 Board meetings presented and adopted.
Britton

Julie Matthews left the meeting at 9.53pm.

At this stage of the meeting the Board moved "into Committee" under amendment 54 section 48 (i) (a) (ii) to ratify the previous in-committee minutes at 9.54pm. The minutes of the in-committee remote meeting held on 30th June 2023 were ratified with slight amendments. The In-committee minutes will be circulated by email, discussed at the next in-committee meeting, after that these will be deleted. The Board moved "out of committee" at 10.10pm.

No further business

Meeting closed: 10.10pm

Next meeting: 23rd August 2023

Presiding Member: _____ Date: _____