



TIRIMOANA SCHOOL
MINUTES OF THE BOARD MEETING
HELD ON 23rd AUGUST 2023 at 7.35pm

PRESENT: Matthew Britton, Dale Hammond (Acting Principal), Louise Graham, Ben Wood, Anna Lemalu, Leeza Kendall, Aleem Shah, Shirley Wensor

APOLOGIES: Peter Kaiser

VISITORS: Margaret Carter, Kim Dolman

KARAKIA: Ben Wood

Visitors welcomed and given speaking rights.

DECLARATION OF INTEREST: Nil

MINUTES: The minutes of the previous meeting on 26th July 2023 Lemalu/Graham

MATTERS ARISING: - Matt Britton inquired and there is no requirement to move the reports in bulk.
- The signs arrived and will be placed on the 4 pedestrian gates, container and the hall gate.

CORRESPONDENCE: Inwards/Outwards. Received and accepted.
Tabled correspondence – Inwards/Outwards. Received and accepted.

MATTERS ARISING: - Nil

CURRICULUM REPORTS: No reports

REPORTS:

PRESIDING MEMBER:

ACTING PRINCIPAL'S REPORT: Presented by Dale Hammond

FINANCIAL: Full set of accounts presented for July. The Board moved the expenditure for July of \$688,086.78 and capital expenditure \$7107.21. Britton

PROPERTY: Ben Wood presented the property report.
Bike track drainage discussed.

HR EMPLOYMENT: Received and discussed.
The Board moved that the staff listed and attested progress to the next salary step.
Shah/Hammond

HEALTH & SAFETY: Report prepared by Julie Matthews, presented by Anna Lemalu, and discussed.

EOTC: The list of RAMS for trips presented and the tabled RAM received.

ENVIRO: Presented by Louise Graham

TE ATATU KAHUI AKO-ASL: The new Memorandum of Understanding Agreement was received and to be signed by the Presiding Member. Margaret Carter reappointed as ASL.

POLICIES: Policies due for review – August
No. 1 Rationale for Policy Making
No. 8 Library
No.18 Sexual Harassments
No.30 Enrolment of children requiring Learning Support
No.31 Monitoring Learners Attendance and Absences
No.49 Work-Life Balance and Stress Management plus examples
No.57 School Uniform
Curr-11 ICT & Cybersafe

The above policies presented for review will now remain in draft until the next meeting and ratified at the September meeting.

GENERAL BUSINESS:

Parking Committee - Feedback from survey results received by Ben Wood. 46 staff surveys and 229 parent surveys returned. Main issue – safety.

Te kahu o te Rehia/Kapa Haka Festival - Intense planning is underway with sub-committee meetings and a zoom meeting planned with all the participating schools. PTA running food stalls on the day.

Te Whakangārahu Ngātahi – Planning together for koriga - Dale, Matt L, and Matthew Britton attended a workshop on 17th August. The SLT to transfer the 2024 plan onto a new template and check all the requirements before forming a working group with board members. The 2024-25 strategic plan is to be submitted to the Ministry in March 2024. This strategic plan is for 2 years to align with board elections on new strategic planning. This strategic plan needs to be in a draft form by the end of the year.

Consultation – A copy of the 2022 community consultation was given to the Board. The Board needs to give ideas for the 2023 survey questions that link with the strategic plan and bring back to the next meeting.

Fun After Three Contract - The draft contract will be presented again in September with changes.

No further business

Meeting closed: 9.36pm

Next meeting: 20th September 2023

Presiding Member: _____ Date: _____