



TIRIMOANA SCHOOL
MINUTES OF THE BOARD MEETING
HELD ON 20th SEPTEMBER 2023 at 7.31pm

PRESENT: Matthew Britton, Dale Hammond (Acting Principal), Ben Wood, Leeza Kendall, Aleem Shah, Peter Kaiser, Shirley Wensor

APOLOGIES: Anna Lemalu, Louise Graham

VISITORS: Julie Matthews, Matthew Lyon, Kim Dolman

KARAKIA: Ben Wood

Visitors welcomed and given speaking rights.

DECLARATION OF INTEREST: Nil

MINUTES: The minutes of the previous meeting on 23rd August 2023

Shah/Kendall

MATTERS ARISING: - Nil

CORRESPONDENCE: Inwards/Outwards. Received and accepted.

Tabled correspondence – Inwards/Outwards. Received and accepted.

MATTERS ARISING: - A letter to Kimberley Tui (Randell) accepting her resignation.

- A letter to Glendene Athletic Club in response to their request to use the grounds for their 2023/2024 season.

- A copy of our evacuation plan to be sent to TeamMOE at Argest.

CURRICULUM REPORTS: No reports

REPORTS:

PRESIDING MEMBER: No report

ACTING PRINCIPAL'S REPORT: Presented by Dale Hammond

FINANCIAL: Full set of accounts presented for August presented and a report from Ask Accounting. The Board moved the expenditure for August of \$496,664.54 and capital expenditure \$5090.27.

Britton

PROPERTY: Ben Wood presented the property report.

HR EMPLOYMENT: Received and discussed.

HEALTH & SAFETY: Report prepared and presented by Julie Matthews.

EOTC: The list of RAMS for trips presented.

Year 6 camp report presented by Matt Lyon

TE ATATŪ KĀHUI AKO-ASL: Report received.

POLICIES: August policies listed below ratified with changes.

No. 1 Rationale for Policy Making

No. 8 Library

No.18 Sexual Harassments

No.30 Enrolment of children requiring Learning Support

No.31 Monitoring Learners Attendance and Absences

No.49 Work-Life Balance and Stress Management plus examples

No.57 School Uniform

Curr-11 ICT & Cybersafe

The September policies tabled to be ratified at the October meeting.

No. 26 International Fee-Paying Learners

No. 27 International Fee-Paying Learners Fee Refund

No. 28 Annual Review of International Fee-Paying Learners Information

No. 31 Monitoring of Learners Attendance and Absences

No. 52 Group International Fee-Paying Learners

GENERAL BUSINESS:

Parking Committee - update given by Ben Wood. Waiting to hear back from Brook Loader MP.

Te kahu o te Rehia/Kapa Haka Festival - Ben updated the board on the planning for the day which is well underway. Trophies being organised and job descriptions prepared.

Te Whakangārahu Ngātahi – Planning together for Ākongā - The draft plan will be presented next meeting.

2023 Parent Consultation – This was discussed, and any board ideas/suggestions are to be emailed to Peter. A draft consultation will be presented at the next meeting.

Fun After Three Contract - The space used by the afterschool care in the hall was mentioned and some thought needs to be given to the use of this space for school in 2024. Peter will discuss this with Tracey and the contract will be discussed further.

Grant Application – The Board moved to apply for a grant from The Trusts Community Foundation to purchase 28x i-pads/covers and 2x 14x bay charging units. Shah/Wood

Co-Opted Board Member – The Board moved to co-opt Kim Dolman from 9th October until the next Board election in 2025 in the Board Treasurer position. Britton

International Fee-Paying Learners Report – presented by Dale Hammond and discussed.

International Fee-Paying Fee Review – The Board moved that the international students' fees remain as \$12,000 per year and \$4000 per term. Shah/Kendall
Copies of the booklet given to International Fee-Paying Learners was provided to the Board.

Staffing 2024 will be an agenda item for the October meeting. An application for BT funding has been submitted and an advertisement will be placed in the gazette as a pro-active move in case new staff are required for 2024.

No further business

Meeting closed: 9.20pm

Next meeting: 18th October 2023

Presiding Member: _____ Date: _____