



TIRIMOANA SCHOOL
MINUTES OF THE BOARD MEETING
HELD ON 17th MAY 2023 at 7.30pm

PRESENT: Matthew Britton, Peter Kaiser, Louise Graham, Leeza Kendall, Ben Wood, Anna Lemalu, Shirley Wensor

APOLOGIES: Aleem Shah for lateness.

VISITORS: Dale Hammond, Matt Lyon, Margaret Carter, Jenny Atkins

KARAKIA: Ben Wood

Visitors welcomed and given speaking rights.

DECLARATION OF INTEREST: Nil

The Board moved that the booklet along with all supplementary papers tabled throughout the meeting will be accepted in bulk. Shah/Kendall

MINUTES: The minutes of the previous meeting on 15th March 2023 were read and approved

Wood/Kendall

MATTERS ARISING: Nil

CORRESPONDENCE: Inwards/Outwards. Received and accepted.

Tabled correspondence – Inwards received and accepted. No outwards.

All correspondence moved.

Britton/Lemalu

Aleem arrived at 7.41pm

MATTERS ARISING: Diverse learners discussed with regards to funding received.

The Board support in principle, extra teacher aide time for any diverse learners, when required. Lemalu/Kaiser

The BWOF to be signed and returned to Argest.

REPORTS:

PRESIDING MEMBER: Report received.

PRINCIPAL'S REPORT: Presented by Peter Kaiser

FINANCIAL: Finance report prepared by Ask Accounting was presented. The Board moved the expenditure for March of \$479703.70, capital expenditure \$11119.83 and April expenditure of \$427417.87, capital expenditure \$48138.56. Britton

The process of co-opting a treasurer to the Board was mentioned and will be discussed at the June meeting.

PROPERTY: Ben Wood presented and discussed the property report.

HR EMPLOYMENT: Aleem Shah prepared and presented the report.

The Board moved that the 3 staff attested move to the next salary step. Shah/Wood

HEALTH & SAFETY: Report presented by Julie Matthews.

EOTC: RAMS for trips presented and discussed. Policy to be revised.

Moved the full RAMS forms sent to Health & Safety Board rep.

Britton

TE ATATU KAHUI AKO-ASL:

Prepared by Margaret and the Board received a copy. Margaret's report is also shared with all the schools in the Kahui Ako.

POLICIES:

Policies due for review

May

No. 10	Parent and Whanau Engagement	
No. 21	Curriculum Delivery	
No. 22	Equity	
No. 5	Enrolment of Pupils and Enrolment Scheme plus Home Zone, Out of Zone Enrolment & Map	
No. 31	Monitoring of Learners' Attendance & Absences	
No. 58	Physical Restraint & Seclusion	
All the above policies ratified with changes.		Graham/Lemalu
No. 20	Use of School Grounds by other organisations, Contract & application for use of school buildings/grounds - outside school hours	
No. 44	Child Protection	
No. 55	Pandemic Planning plus Appendix	
Curr-04	Technology	
Curr-05	Social Sciences	
Above policies ratified with no change.		Graham/Lemalu

GENERAL BUSINESS:

Attendance: Dale spoke on the Everyday Matters Attendance.

PAT/STAR Report: Louise reported on the data results from the Year 4,5,6 tests.

International Student: Term 1 report on the 2 International Students enrolled at school for the year.

No further business

At this stage of the meeting the Board went "into Committee" under amendment 54 section 48 (i) (a) (ii) to ratify the previous in-committee minutes at 9.58pm. All visitors left the meeting.

The minutes of the in-committee meeting held on 15th March were ratified. Peter gave a brief update on several staff and then the Board moved "out of Committee" at 10.06pm.

Meeting closed: 10.06pm

Next meeting: 21st June 2023

Presiding Member: _____ Date: _____