



TIRIMOANA SCHOOL
MINUTES OF THE BOARD MEETING
HELD ON 16th NOVEMBER 2022 at 7.30pm

PRESENT: Matthew Britton, Peter Kaiser, Louise Graham, Leeza Kendall, Anna Lemalu, Aleem Shah, Ben Wood

APOLOGIES: Nil

VISITORS: Dale Hammond, Margaret Carter, Julie Matthews, Matt Lyon, Nellie Shaw

KARAKIA: Ben Wood

DECLARATION OF INTEREST: Nil

The Board moved that the booklet along with all supplementary papers tabled throughout the meeting will be accepted in bulk. Britton/Lemalu

MINUTES: The minutes of 19th October 2022 were read and approved with the deletion of the incorrect extra line "The meeting diverted at 7.48pm for the Returning Officer Report. Jenny Atkins explained her role as". Britton

MATTERS ARISING: Delegation
Human Resources – Aleem Shah offered to take on this position and this was moved by the Board. Britton

CORRESPONDENCE: Inwards/Outwards. Received and accepted.
Tabled correspondence – Inwards/Outwards - Nil

MATTERS ARISING: A letter to be sent to Fiona acknowledging her retirement.

FINANCIAL PRESENTATION: Nellie Shaw from ASK Accounting attended the meeting and explained to the new Board the financial reports and how to understand them. A full set of accounts for October were presented to the Board. The Board moved the expenditure for October of \$457556.38 and Capital Expenditure of \$38357.61 Britton
Nellie was happy to receive any emails from Board members regarding questions about the accounts. The Board thanked Nellie for attending the meeting.

Nellie left the meeting at 8.40pm

REPORTS:

PRESIDING MEMBER: Verbal report from Matthew.
A MoU on the relationship between the Presiding Member and the Principal was presented.

PRINCIPAL: Presented by Peter Kaiser
The SLT will share 2023 planning, budget, and strategic planning at the December meeting. Peter explained the Paid Union meeting to the Board. Board members are invited to all the end of year celebrations.

PROPERTY: Ben Wood presented the property report. Cleaning was discussed, property budgets and Peter spoke on the 10YPP, 5YA and the bike track.

HR EMPLOYMENT: Staff increments were ratified for the teachers listed on the report to move to progress to the next salary step. Shah/Kaiser
Peter explained how the salary steps work for both teachers and support Staff.
The Board moved the appointment of Ross Allen as assistant caretaker.

Ross will start as soon as his police vet result is received. Shah/Wood

HEALTH & SAFETY:

Report presented by Julie Matthews.
Julie explained how we will keep monitoring Covid.
We have exhausted the allocation of Air purifiers provided by the MOE.

OUT OF ZONE STUDENTS:

A report prepared and presented by Dale Hammond and Peter Kaiser.

EOTC:

RAMS presented on trips planned. Yr 2 RAM tabled.
Matt Lyon spoke about camp and will present a report next meeting.

AUT STUDENT TEACHER TRAINEES: Margaret Carter presented a report.

TE ATATU KAHUI AKO

A report presented by Margaret Carter.
As part of the Kahui Ako 9 schools our Kapa Haka group is performing at Rangeview Intermediate School.

POLICIES:

November policies due for review

- No. 4 Traumatic Events
- No. 14 Annual Classification of Students
- No. 17 Road Safety
- No. 34 Standdown, Suspension & Exclusion
- No. 40 Principal's Leadership & Performance Appraisal
- No. 46 Professional Development
- No. 58 Physical Restraint & Seclusion

The above policies No. 4, No. 14, No. 17, No. 34, No. 46 all moved and accepted with minor changes.
Policies No. 40 and No. 58 ratified as is. No new policies or deferred policies this month.

Graham/Lemalu

OTHER BUSINESS:

EEO: The Equal Employment Opportunities report prepared by Rebecca McKelvie our EEO Officer was presented.

No further business

At this stage of the meeting the Board went "into Committee" under amendment 54 section 48 (i) (a) (ii) to discuss two standdowns at 10.18pm. SLT visitors were invited to stay.
The Board moved "out of Committee" at 10.23pm.

Meeting closed: 10.23pm

Next meeting: 14th December 2022

Presiding Member: _____ Date: _____