



TIRIMOANA SCHOOL
MINUTES OF THE BOARD MEETING
HELD ON 15th JUNE 2022 at 7.30pm

PRESENT: Stephen Thomson, Peter Kaiser, Louise Graham, Jacks Jellick, Adrian Hipa,
Claire Bowen, Ria Apiata (by zoom), Shirley Wensor

APOLOGIES: Brendon Dunn, Julie Matthews, Matthew Lyon, Margaret Carter

VISITORS: Dale Hammond, Ginny Taare, Dianne Luangkhoth

Stephen opened the meeting, and welcomed our visitors giving speaking rights.

DECLARATION OF INTEREST: Nil

The Board moved that the booklet along with all supplementary papers tabled throughout the meeting will be accepted in bulk. Thomson/Bowen

MINUTES: The minutes of 18th May 2022 were read and approved. Thomson/Graham

MATTERS ARISING: The September Board elections were discussed. The Board moved to allow Peter and Shirley to communicate with Stephen when more information is available and decide on the system for this year's election, electronic or paper. Thomson/Bowen

The Board were asked to share their intentions regarding the next election.

CURRICULUM REPORTS: Nil

CORRESPONDENCE: Inwards/Outwards. Received and accepted.

Tabled correspondence – Inwards/Outward Kaiser/Thomson

MATTERS ARISING:

- Stephen gave permission to the Ministry to gather information on energy use for the school's Carbon Neutral
- The Board had no response to the Ministry of Education relating to the letter received about the proposed new school.
- The Board discussed the proposed zone change. Peter met with the Principal of Henderson Primary School. The Board had no response to the change.
- Glendene Primary are proposing a zone which overlaps our zone. The Board discussed this and had no objection to a shared zone.
- The Healthy Active Learning Memorandum of Agreement between the school and Sport Waitakere to be signed and returned.

CHAIRPERSON'S REPORT: Presented by Stephen Thomson

PRINCIPALS REPORT: Presented by Peter Kaiser

TREASURERS REPORT: A full set of accounts, prepared by Ask Accounting for May was presented to the Board. The Board moved the expenditure for May of \$595,501.59.

Jellick/Thomson

The Board moved to accept the Balance Sheet Budget prepared by Ask Accounting. Jellick/Thomson

PROPERTY REPORT: Presented by Peter Kaiser.

HEALTH & SAFETY: Prepared by Julie Matthews and presented by Stephen.

STAFF:

- Staffing: The Board accepted the resignation received from teacher aide Victoria Henry. Kaiser/Apiata

Covid related absences has put pressure on staff.

- Increments: The Board moved the increment for 1 staff member to move to the next salary scale. Kaiser/Thomson

- Employment/HR: Nil

- Staff General: Whanui Hui being held next Wednesday 22nd. 3- way conferences 6 July.

EOTC: The RAMS for trips planned were listed and presented.
ENVIRO: No report
COMMUNITY OF LEARNING: Peter spoke about the Te Atatu Kahui Ako asking for feedback from the Board. Each Board was allocated 1 domain to provide feedback on. Our Board were asked for feedback on Parenting with Families, Employers, iwi, and community. The Board discussed these areas and gave ideas to Peter to take back to the Kahui Ako meeting.
WHANUI HUI: This was discussed under Staff General.
AOTEAROA HISTORIES: Peter explained to the Board that the school was already teaching this in the curriculum.

Visitors Ginny Taare and Diane Luangkhoth left the meeting at 8.59pm.

STUDENT & FAMILY/WHANAU – PTA: The PTA held their annual AGM and officers were elected. Apologies from Claire as she is unable to attend and report meetings. The PTA are supporting the athon and planning a quiz evening.
Ria Apiata left the zoom meeting.

NEW POLICIES: Nil

POLICIES – June

No. 6 Financial Management – Internal Control, Theft and Fraud Prevention

No. 11 Personnel Appointments

No. 36 Emergency & Evacuation

No. 38 Sun Safety

No. 47 Protected Disclosures plus Protected Disclosures Form

All the above policies accepted with no changes.

Graham/Bowen

Deferred Policies: Nil

GENERAL BUSINESS:

BIKE TRACK: Discussed under the property report.

GRANT APPLICATIONS: The Board moved to proceed with the asphalt bike track and apply for a grant towards this project from the Trillian Trust for \$10,000.00. Thomson/Jellick
The Board moved to apply to the St. Lazarus Trust Board for \$10,000 towards the bike track project. Thomson/Jellick
The Board moved to apply to the Sir George Elliott Trust for \$10,000 towards the Bike track project. Thomson/Jellick
The Board moved to apply for \$11,275.00 to the Four Winds Foundation for a sun sail over the new sandpit. Thomson/Kaiser
The Board moved to apply to the One Foundation for \$15,000 towards the Bike Track. Thomson/Kaiser

ASSURANCE STATEMENT: In preparation for the upcoming ERO review Peter and Shirley to work on the draft and present next meeting.

ANNUAL REPORT: The Board received the final annual report for the year ending 31st December 2021. The Board moved the report. Thomson/Jellick

WHANUI HUI: This was held on 22 June and discussed under staff general.

AOTEAROA NZ HISTORIES: Peter explained to the Board that the school was already doing this.

No further business

Meeting closed: 9.16pm

Next meeting: 17th August 2022

Chairperson: _____ Date: _____