



**TIRIMOANA SCHOOL**  
**MINUTES OF THE BOARD MEETING**  
**HELD ON 17<sup>th</sup> AUGUST 2022 at 7.30pm**

**PRESENT:** Stephen Thomson, Peter Kaiser, Louise Graham, Claire Bowen, Ria Apiata, Shirley Wensor

**APOLOGIES:** Brendon Dunn, Margaret Carter, Adrian Hipa (for lateness)

**VISITORS:** Dale Hammond, Matthew Lyon, Julie Matthews, Jenny Atkins

Stephen opened the meeting, and welcomed our visitors giving speaking rights.

**DECLARATION OF INTEREST:** Nil

The Board moved that the booklet along with all supplementary papers tabled throughout the meeting will be accepted in bulk. Thomson/Graham

**MINUTES:** The minutes of 15<sup>th</sup> June 2022 were read and approved. Thomson/Bowen

**MATTERS ARISING:** Nil

**BOARD ELECTION REPORT:** A report was presented by the Returning Officer Jenny Atkins.

**CURRICULUM REPORTS:**

**Early Reading Together and Reading Together:** Report presented by Dale Hammond.

**Mid-Year Data:** This was presented by Dale Hammond and discussed by the Board.

**CORRESPONDENCE:** Inwards/Outwards. Received and accepted.

Tabled correspondence – Inwards/Outwards Thomson/Apiata

**MATTERS ARISING:**

A letter to be sent to Tifa Faa'aoga along with an exit form for Tifa to complete.

The bike track was discussed. The Board moved to proceed and support the project up to the value of \$140k plus GST. Thomson/Apiata

**CHAIRPERSON'S REPORT:** A final Board report presented by Stephen Thomson

**PRINCIPALS REPORT:** Presented by Peter Kaiser

**TREASURERS REPORT:** A full set of accounts for June/July were presented to the Board. The Board moved the expenditure for June of \$429085.98 CE \$12336.78 and July of \$461855.86 CE Nil. Kaiser/Thomson

The Board moved to recruit a fixed term teacher till the end of the year. Thomson/Bowen

Adrian joined the meeting at 8.52pm

**PROPERTY REPORT:** Prepared by Brendon and presented by Peter Kaiser.

**HEALTH & SAFETY:** Report prepared by Julie Matthews and discussed.

**STAFF:**

- **Staffing:** The Board accepted the resignation received from teacher aide Tifa Faa'aoga Kaiser/Apiata

- **Increments:** The Board moved the increments for staff members listed to move to the next salary scale. Kaiser/Thomson

- **Employment/HR:** The support staff and admin staff CA's ratified, the caretakers CA not yet settled and the Primary Principal's new CA is underway.

- **Staff General:** Nil

- **EOTC:** The RAMS for trips planned were listed and presented.

**ENVIRO:** No report

**COMMUNITY OF LEARNING:** Report prepared by Margaret and presented in her absence.

STUDENT & FAMILY/WHANAU – PTA: Nil

NEW POLICIES: Nil

POLICIES

July

No. 12 Professional Growth Cycle

No. 13 Active Supervision

No. 32 Student Wellbeing

No. 33 First Aid

No. 43 Animal Welfare

No. 45 Induction of New Staff

Curr-02 Mathematics

Curr-08 Reading Recovery

August

No. 1 Policy Making

No. 8 Library

No. 18 Sexual Harassment

No. 30 Enrolment of Children requiring Learning Support

No. 49 Work-Life Balance and Stress Management

No. 57 School Uniform

Curr-11 ICT & Cyber Safety

The above policies accepted with no changes except for Policies No. 33, Curr-02, Curr-08, No. 49

ratified with changes

Graham/Thomson

Deferred Policies: Nil

GENERAL BUSINESS:

Strategic Plan 2022-2024: The mid-year Annotation of Annual Plan was presented and discussed.

Final Board Meeting: This being the final meeting of the current Board there were areas throughout the meeting where members spoke of their time serving the Community as a Board member and acknowledged Peter and staff. Peter and Louise also acknowledged the members and thanked them for their service to the school.

No further business

Meeting closed: 9.50pm

Next meeting: 21<sup>st</sup> September 2022

Chairperson: \_\_\_\_\_ Date: \_\_\_\_\_