



**TIRIMOANA SCHOOL**  
**MINUTES OF THE BOARD MEETING**  
**HELD ON 18<sup>th</sup> MAY 2022 at 7.30pm**

PRESENT: Stephen Thomson, Peter Kaiser, Louise Graham, Jacks Jellick, Brendon Dunn,  
Ria Apiata, Shirley Wensor

APOLOGIES: Adrian Hipa, Claire Bowen, Julie Matthews, Matthew Lyon for lateness

VISITORS: Dale Hammond, Margaret Carter

Stephen opened the meeting, and welcomed our visitors giving speaking rights.

DECLARATION OF INTEREST: Nil

The Board moved that the booklet along with all supplementary papers tabled throughout the meeting will be accepted in bulk. Thomson/Graham

MINUTES: The minutes of 16<sup>th</sup> March 2022 were read and approved

MATTERS ARISING: Nil

CURRICULUM REPORTS:

Report on PAT: Louise Graham presented a report and spoke on the PAT and STAR Assessment data along with a 3-year comparison report of PAT and STAR Data.

Junior School Report: Year 1-3 Assessment data was presented by Dale Hammond explaining the Report results.

Senior School Report: Year 4-6 Assessment data prepared by Matthew Lyon was presented and discussed by the Board.

The results were discussed and the SLT explained the situation following 2 years of unsettled schooling for learners and staff.

Matthew Lyon joined the meeting at 8.06pm

The Board asked how to raise the % from the reports and offered to help in any way the SLT thought might help to bring these students up.

ICT Strategic Plan 2022-2024: This report was presented by Matt Lyon and discussed.

CORRESPONDENCE: Inwards/Outwards. Received and accepted.  
Tabled correspondence – Inwards/Outward Kaiser/Thomson  
Nil

MATTERS ARISING:

CHAIRPERSON'S REPORT: Verbal report from Stephen Thomson  
The Board discussed the new board election process and moved the election date to be 7<sup>th</sup> September 2022. The election process will be electronic this year so a discussion to be held with the already elected Returning Officer, Jenny Atkins.

Matthew Lyon left the meeting at 8.50pm.

PRINCIPALS REPORT: Presented by Peter Kaiser  
Peter explained the process of the ERO review.

TREASURERS REPORT: A full set of accounts for April was presented to the Board. The Board moved the expenditure for March of 436699.39 and April of \$447000.42. Jellick/Thomson

PROPERTY REPORT: Prepared by Brendan Dunn.  
The Board moved to proceed with the asphalt bike track subject to funding through grants. Thomson/Jellick  
The Board moved to apply to the Grassroots Foundation for a grant of \$25,000 towards the bike track. Thomson/Jellick  
The Board moved to apply to the Four Winds Foundation for a grant of \$35,000 towards the bike track. Thomson/Jellick

HEALTH & SAFETY: Prepared by Julie Matthews.

STAFF:

- Staffing: The Board accepted the resignation received from Ruth Gilbert a Year 5 teacher at the end of term 2. Kaiser/Apiata  
The permanent position has been advertised and the SLT will interview and employ the best candidate to fill the position.  
The Board moved the FT appointment of Andrea Sweetman to open a new entrant class in week 9 term 2. Kaiser/Apiata
- Increments: No increments due
- Employment/HR: Staffing was discussed, and the board gave the SLT team the flexibility to employ depending on needs. The SLT to discuss and plan to ensure classes are covered.
- Staff General: A new entrant class has been opened in Room 10 with Ann-Maree.

EOTC: The RAMS for trips planned were listed and presented.

ENVIRO: No report

COMMUNITY OF LEARNING: ASL Report presented by Margaret Carter  
Peter spoke and will send the CoL/Kahui Ako Rubic to the Board for them to respond next meeting.

STUDENT & FAMILY/WHANAU – PTA: No report

NEW POLICIES: Nil

POLICIES – April and May

No. 16 Relief Teaching

No. 25 Parents & Visitors to the school

No.29 Student Teacher

No. 56 The Prevention of Bullying & Management of Bullying

Curr-03 Science

Curr-10 EOTC

No. 10 Parent & Whanau Engagement

No. 20 Use of Grounds by other Organisations, Contract and Application

No. 21 Curriculum

No. 22 Equity

No.44 Child Protection

No. 55 Pandemic Planning plus Appendix

Curr-04 Technology

Curr-05 Social Sciences

Deferred Policies

No. 6 Financial Management – Internal Control Theft & Fraud Prevention

The above policies were ratified as is and deferred policy No.6 ratified with changes. Thomson/Graham

GENERAL BUSINESS:

BIKE TRACK: Discussed under the property report

No further business

Meeting closed: 10.07pm

Next meeting: 15<sup>th</sup> June 2022

Chairperson: \_\_\_\_\_

Date: 15-6-22