

TIRIMOANA SCHOOL  
MINUTES OF THE BOARD REMOTE MEETING  
HELD ON 16<sup>TH</sup> FEBRUARY 2022 at 7.30pm

PRESENT: Stephen Thomson, Peter Kaiser, Claire Bowen, Louise Graham, Jacks Jellick, Shirley Wensor, Adrian Hipa

APOLOGIES: Ria Apiata, Brendon Dunn

VISITORS: Dale Hammond, Matthew Lyon, Julie Matthews, Margaret Carter

Stephen opened the meeting, and welcomed our visitors giving speaking rights.

DECLARATION OF INTEREST: Nil

The Board moved that the booklet along with all supplementary papers tabled throughout the meeting will be accepted in bulk. Thomson/Bowen

MINUTES: The minutes of 15<sup>th</sup> December 2021 were read and approved. Thomson/Graham

MATTERS ARISING: Nil

2022 SCHOOL YEAR REPORT: Dale spoke on the presentation that was presented to teachers at the start of the year teacher only day.  
Julie spoke on the Privacy protocol changes 2020 and the sharing of student information. The enrolment form consent to share between agencies.  
Peter spoke on the 2022 themes and the planning framework in place for the year.  
Matt talked about the transition change to google which took place during the holiday break.

MANAGING OMICRON: Managing Omicron at Tirimoana School term 1 2022.  
Return to school under Red. This was prepared by Peter and Julie and presented to the Board. The SLT are working on a Continuity Plan contingency planning, where to next when the surge comes. Separate teams have been created and a Co2 device for any classrooms with poor ventilation. Play zones created and no whole School activities or assemblies are being held.  
Stephen thanked Peter for his calmness, his planning and thanks to the SLT as well.

CURRICULUM REPORTS:

Team Overviews: The team overviews for term 1 2022 were presented to the Board. Louise spoke on these.

ICT Report: Matt presented this report.

Literacy Report: Yr 1-3 report presented by Dale.

CORRESPONDENCE:

Inwards/Outwards. Received and accepted.  
Tabled correspondence – Inwards/Outwards Nil Kaiser/Thomson  
Nil

MATTERS ARISING:

CHAIRPERSON'S REPORT: Stephen spoke on his report.

Jacks left the meeting

PRINCIPALS REPORT:

Presented by Peter Kaiser

TREASURERS REPORT:

No finance report for January but the Board moved the expenditure for January of \$403572.94 Kaiser/Thomson

PROPERTY REPORT:

Verbal report from Peter. The upgrade of the fire system in the school being funded by the MOE ongoing and the contractors are still working on site. Room 21/22 office space is being upgraded with a window and door enclosing the space to create a new office.  
The fencing around the school being funded by the MOE has been delayed slightly until April.

HEALTH & SAFETY: Nils.

STAFF:

- Staffing: The Board supported the discretionary leave for non-teaching staff if they are away due to Covid. Thomson/Kaiser
- Increments: The Board moved the increments for the staff listed. Thomson/Kaiser
- Employment/HR: Nil
- Staff General: Nil

EOTC: No report

ENVIRO: This is planned to commence in Term 2.

COMMUNITY OF LEARNING: ASL Report presented by Margaret Carter

STUDENT & FAMILY/WHANAU – PTA: No report

NEW POLICIES: Nil

POLICIES - February

No. 24 Complaints

No. 39 Allocation of Units

No. 51 Practising Teacher Certificate

No. 54 School Leave

Curr-01 English

Policies No. 24, No. 51, Curr-01 were ratified with no changes and No. 39 and No. 54 ratified with changes. Graham/Bowen

Deferred Policies

No. 6 Financial Management – Internal Control Theft & Fraud Prevention  
Deferred policy No.6 awaiting further amendments.

GENERAL BUSINESS:

2021 School Parent Whanau Consultation:

The survey results were presented to the Board. The results will be studied further to gain information to help with future planning. Dale spoke on this survey.

Draft Budget 2022:

The Board accepted and ratified the draft 2022 budget presented. Thomson/Kaiser

Annual Plan:

The strategic plan is complete, and the annual plan is well underway. This will be presented to the Board next meeting.

Bike Trail:

The Board is committed to implementing the Bikes in Schools project and is seeking funding for a bike track, fleet of 50 bikes and 100 helmets, and a converted shipping container for fleet storage. The Board resolved to apply to the following trusts and foundations for the budget required.

- The Trusts Community Foundation for \$35,000 for a contribution to the entire project.
- Trillian Trust for \$25,000 for a contribution to the entire project.
- Tu Manawa Active Aotearoa \$23,000 for equipment (fleet of bikes and helmets)

No further business

Meeting closed: 9.37pm

Next meeting: 16<sup>th</sup> March 2022

Chairperson: 

Date: 16/03/2022