

TIRIMOANA SCHOOL
MINUTES OF THE REMOTE BOARD MEETING
HELD ON 29th SEPTEMBER 2021 at 7.30pm

PRESENT: Stephen Thomson, Peter Kaiser, Claire Bowen, Louise Graham, Adrian Hipa, Ria Apiata, Shirley Wensor

APOLOGIES: Jacks Jellick, Brendon Dunn, Dale Hammond, Matthew Lyon

VISITORS: Jan Parkes, Julie Matthews

Stephen opened the remote meeting and welcomed our visitors giving speaking rights.

DECLARATION OF INTEREST: Nil

The Board moved that the booklet along with all supplementary papers tabled throughout the meeting will be accepted in bulk. Thomson/Graham

MINUTES: The minutes of 25th August were read and approved. Thomson/Bowen

MATTERS ARISING: Nil

CURRICULUM REPORTS: No Reports

CORRESPONDENCE: Inwards/Outwards. Received and accepted.

TABLED CORRESPONDENCE: Inwards received and accepted/Outwards – Nil Thomson/Bowen

- MATTERS ARISING:
- The application received from the Dance & Act Therapy Group to use the hall on the weekend 30/31st October (provided we are in Covid-19 Level 2 or 1) was ratified. Bowen/Kaiser
 - The Board moved the Balance Sheet Budget prepared by Ask Accounting for the 2021 accounts. Thomson/Bowen
 - The Board moved the appointment of Margaret Carter as Community of Learning (across Community) Role. Thomson/Hipa
 - 2022 Provisional Staffing Entitlement received and based on only 640 learners. A review application will be sent to the Ministry.
 - The letter from Auckland Transport indicates that school has been picked to have the speed limit around the school reduced to 30mph.
 - Arising from the tabled correspondence the Board need to give thought to the upcoming election in May 2022 and whether they intend to stand for election again.

CHAIRPERSON'S REPORT: Stephen Thomson gave a verbal report to the Board acknowledging the school for the great job they have been doing since the lockdown commenced on 18th August. Staff settled into remote learning so fast and the effort put in is appreciated.

At this stage the decision has been made (providing school is in level 2 or 1), that the Year 6 camp will still take place. Should this be cancelled due to Covid-19 there will be no cost and we could apply for the deposit to be refunded. Discussion was held about the Year 6 camp and a sub-committee will be formed to review with options going forward, do we want a camp, what do we want, cost, timing, other camp venues. The current camp has a very strict contract, and it is time to compare with other venues.

We could perhaps seek advice from MOE EOTC advisors.

PRINCIPALS REPORT: Presented by Peter Kaiser.

TREASURERS REPORT: A full set of accounts presented to the Board for August prepared by Ask Accounting.
The Board moved the expenditure for August of \$426061.85. Kaiser/Thomson

PROPERTY REPORT: Verbal report from Peter Kaiser.
5YA Amendment has been sent to the MOE for approval.
Several jobs to be started under this 5YA amendment due to the fire upgrade now being funded by the MOE.
Creospace Limited have been contacted about securing the curved seats on the new play area.
The caretaker has been keeping the grounds in good order over this lockdown period.

STAFF: A discussion was held about the assistant caretaker vacant position. Ali Paiman is doing some voluntary assistance to help the caretaker. Subject to both parties Agreeing the Board moved that Ali Paiman will be offered a part-time fixed term position for 21 hours per week. Peter abstained from this discussion due to conflict of interest. Thomson/Hipa

- Staff 2022: The Board moved the appointment of 2 beginning teachers fixed term for 2022 to cover 2 maternity positions. Thomson/Apiata
Peter advised that the teacher on LWOP this year had won a job so the Board can expect to receive a resignation from Ash Rangihuna.
- Increments: Nil
- Employment/HR: Nil
- Staff General: Louise spoke on the staff working onsite at level 3 and how all teams are connecting and the morale is as high as it can be under the circumstances. Staff feel well supported.

HEALTH & SAFETY: Verbal report from Julie Matthews.
Julie informed the Board how staff have been reminded many times - home now their workplace, be aware of their mental wellbeing, EAP services are available, remember the work/home life work balance.

EOTC: Nil

ENVIRO: Nil

COMMUNITY OF LEARNING: No report

STUDENT & FAMILY/WHANAU – PTA: No report

NEW POLICIES: Nil

POLICIES - September

- No. 9 Library Collection
- No. 26 International Fee-Paying Students
- No. 27 International Fee-Paying Student Refund
- No. 28 Annual Review International Fee-Paying Students
- No. 31 Monitoring Attendance
- No. 52 Group International Fee-Paying Students

Deferred Policies

- No.6 Financial Management – Internal Control Theft & Fraud Prevention
- Curr-11 ICT & Cybersafe

Policy No. 9 was ratified as is. Policies No. 26, No.27, No. 28, No. 31, and No. 52 ratified with changes. Policies No.6 and Curr-11 were deferred, awaiting further amendments.

GENERAL BUSINESS:

Covid-19 Safety Plan – Level 3:

This was circulated to the Board for their information on the safety plan in place for Level 3.

2021 International Learners Report:

A discussion was held regarding the yearly fee charged to International Learners wishing to attend Tirimoana School. An increase was discussed and how this would be best implemented. Data to be gathered from other schools with International Learners to compare before a final decision is made.

Year 6 camp:

This was discussed earlier in the meeting under the Chairperson's verbal report.

No further business

Meeting closed: 8.54pm

Next meeting: 20th October 2021

Chairperson: _____ Date: _____