

TIRIMOANA SCHOOL  
MINUTES OF THE REMOTE BOARD MEETING  
HELD ON 17<sup>TH</sup> NOVEMBER 2021 at 7.30pm

PRESENT: Stephen Thomson, Peter Kaiser, Claire Bowen, Louise Graham, Ria Apiata, Jacks Jellick, Brendon Dunn, Shirley Wensor

APOLOGIES: Adrian Hipa for lateness – Joined the meeting at 7.42pm

VISITORS: Dale Hammond, Matthew Lyon, Jan Parkes, Julie Matthews

Stephen opened the remote meeting and welcomed our visitors giving speaking rights.

DECLARATION OF INTEREST: Nil

The Board moved that the booklet along with all supplementary papers tabled throughout the meeting will be accepted in bulk. Thomson/Kaiser

MINUTES: The minutes of 20<sup>th</sup> October were read and approved. Thomson/Jellick

MATTERS ARISING: Nil

CURRICULUM REPORTS: No Reports

CORRESPONDENCE: Inwards/Outwards. Received and accepted.

Tabled correspondence – Inwards accepted/Outwards Nil

- MATTERS ARISING:
- The Board moved both letters received to renew the Licence To Occupy agreement as from 1 January 2022 for 3 years for Fun After Three and Glendene Amateur Athletics Club. Thomson/Kaiser
  - The Board approved the maternity leave for Caitlin Doyle commencing 13<sup>th</sup> March 2022. Thomson/Kaiser
  - The Board approved the maternity leave for Kezia Langdon commencing 28<sup>th</sup> January 2022. Thomson/Kaiser

CHAIRPERSON'S REPORT: Stephen spoke on his report.

PRINCIPALS REPORT: Presented by Peter Kaiser. Peter spoke on the return to school Today, thanked the SLT for support. Grateful to the HR Sub-committee who worked with him regarding staff employment relating to the vaccination process required to enable staff to return to school.

TREASURERS REPORT: A full set of accounts presented to the Board for October presented with a Finance report prepared by Ask Accounting.

The Board moved the expenditure for October of \$433801.99.

Jellick/Thomson

PROPERTY REPORT: Presented by Brendon Dunn.

HEALTH & SAFETY: Julie reported to the Board:

- A H&S meeting was held with the new Assistant caretaker.
- The new fencing by Rm 25 area has created a great safe area for the little Juniors.

STAFF:

- Staffing: The 2x AP positions advertised – Learning Support/SENCO and Curriculum-Mathematics.
- Increments: Nil
- Employment/HR: All staff onsite are fully vaccinated. With regards to non- vaccinated staff the Board acknowledged Peter and his leadership at this uncomfortable time supporting that all procedures in this process were followed.
- Staff General: The Board agreed to fund the staff function on 10<sup>th</sup> December.

EOTC: Nil

ENVIRO: Nil

COMMUNITY OF LEARNING: 9 applicants were received for the 3 within school Community of Learning positions. The Board moved the successful applicants for the 3 CoL positions, Miriana Christensen, Blair Curtis, and Wendy Liddell.  
Kaiser/Thomson

STUDENT & FAMILY/WHANAU – PTA: No report

NEW POLICIES: No.11 rewritten. Point 12 change wording to read - should receive advice.

POLICIES - November

No. 4 Traumatic Events

No. 14 Annual Classification of Students

No. 17 Road Safety

No. 34 Standdown, Suspension and Exclusion

No. 40 Principal's Leadership & Performance Appraisal

No. 46 Staff Inservice Training & Professional Learning Development

No. 58 Physical Restraint & Seclusion

Deferred Policies

No.6 Financial Management – Internal Control Theft & Fraud Prevention

Curr-11 ICT & Cybersafe

Policy No. 14, 17, 34, 40, 58, were all ratified as is.

Policy No. 4, 46, ratified with changes.

Rewritten policy No. 11 ratified with change and deferred policy Curr-11 ratified

Deferred policy No.6 awaiting further amendments.

Graham/Thomson

GENERAL BUSINESS:

Board Elections 2022: - The election date recommended by the MOE of 4<sup>th</sup> May has been changed until September 2022.

FFPS FEES: - Thanks to Dale for the FFPS comparison prepared for the Board.  
The Board discussed the fee charged and moved that our fee remain the same and be reviewed at the time of the FFPS Annual Review.

Thomson/Kaiser

ICT STRATEGIC PLAN: - Matt Lyon to prepare a presentation for the Board.

CYCLICAL MAINTENANCE: The Board approved and moved the 2021 Cyclical Maintenance Plan prepared by Property Manager, Colin Tucker. Thomson/Kaiser

No further business

Meeting closed: 9.03pm

Next meeting: 15<sup>th</sup> December 2021

Chairperson: \_\_\_\_\_ Date: \_\_\_\_\_