PRESENT: Stephen Thomson, Peter Kaiser, Claire Bowen, Louise Graham, Brendon
                 Dunn, Adrian Hipa, Ria Apiata, Shirley Wensor
APOLOGIES: Jacks Jellick
VISITORS: Dale Hammond, Jan Parkes, Matthew Lyon, Julie Matthews
Stephen opened the remote meeting and welcomed our visitors giving speaking rights.

DECLARATION OF INTEREST: Nil
The Board moved that the booklet along with all supplementary papers tabled throughout the
meeting will be accepted in bulk.   Thomson/Bowen

MINUTES: The minutes of 28th July were read and approved.   Thomson/Bowen
MATTERS ARISING: Nil

CURRICULUM REPORTS: No Reports

CORRESPONDENCE: Inwards/Outwards. Received and accepted.
                         Dean Lang resigned. Completed exit feedback. Positive
                         report received.
                         Stephanie Devcich has resigned, effective from 28th January
                         2022.
                         Will receive information on an auditor for the next 3 years.
MATTERS ARISING: Glenn has opted to work for an extra hour per day- gets time
                         and a half for extra hour. Will review at the end of term.
                         Letter for Stephanie accepting resignation.

CHAIRPERSON'S REPORT: Verbal report from Stephen Thomson.
BRIEFING ON LEVEL 4 LOCKDOWN AND TEACHING: SLT presented to the BOT.
                         PK – Our teachers were prepared. Everyone kept ready -
                         being familiar with see-saw. Everyone has built on from last
                         year's efforts. Collaborative effort – SLT, teachers, teacher
                         aides, admin staff.
                         ML – briefing on teaching online. Classes using a range;
                         seesaw, google classroom, Splash, Epic, Sunshine, Prototec
                         PM's. Engagement high; only approx. 5 learners per team
                         who have not made contact. Chromebooks and ipads have
                         been given out to some families.
                         DH – Hardpacks being prepared for approx. 50 families
                         JM – Connecting with support staff. Regular meetings.

PRINCIPALS REPORT: Presented by Peter Kaiser.
                       TOD not happening
                       Thanked Adrian and Teresa for their coaching and support of
                       our rugby teams
                       Thanked Erin Leitao for Science demonstration. A thank you
                       letter be sent to Erin to thank her and her colleagues from UoA.

TREASURERS REPORT: A full set of accounts presented to the Board for July.
                     The Board moved the expenditure for July of $414,884.23
                     and capital expenditure $70,392.38   Kaiser/Thomson
PROPERTY REPORT: Prepared and presented by Brendon

STAFF:
- <u>Increments</u>: The Board moved the increment of 1 staff member to progress to the next salary step.
- <u>Employment/HR</u>:   Nil
- <u>Staff General</u>:   Nil

<u>HEALTH & SAFETY</u>: Report received and presented by Julie Matthews.
<u>EOTC</u>:   List of trips/RAMS presented.
<u>ENVIRO</u>:   Nil
<u>COMMUNITY OF LEARNING</u>:   Nil
<u>STUDENT & FAMILY/WHANAU – PTA</u>:   The PTA met just before lockdown and welcomed two new members. The PTA donated $15,000 to school.

<u>NEW POLICIES</u>: No. 32 Student Wellbeing. Rewritten policy ratified with change.
Rationale: Change to – School will take all reasonable steps to ensure the physical and emotional wellbeing of children is a core school responsibility.
<u>POLICIES - AUGUST</u>
No. 1   Rationale for Policy Making
No. 18   Sexual Harassment
No. 57   School Uniform
No. 8   Library
No. 30   Enrolment of Children requiring Learning Support
No.49   Work-Life Balance and stress Management
Curr-11   ICT & Cybersafe
<u>Deferred Policies</u>
No.6   Financial Management – Internal Control Theft & Fraud Prevention
The Board ratified policies No.1, No.18, No. 57 as is.
No. 8, No. 30, No. 32, No.49, No.55 ratified with changes and policies No. 6 and Curr-11 deferred.

<u>GENERAL BUSINESS</u>:
Henderson Primary Enrolment Zone
Peter shared that the Ministry is requiring Henderson Primary to have an enrolment zone.
Principal has approached PK to discuss the zoning; they are required to discuss with every school around them.
Discussion around the possibility of sharing Norcross and Blacklock.
A letter to be sent to Henderson Primary informing them that we discussed the zone at our BOT meeting and await further information from the Ministry.

No further business
Meeting closed: 9.04pm
Next meeting: 29th September 2021

Chairperson:_____   Date:_____