

TIRIMOANA PRIMARY SCHOOL MINUTES OF THE BOARD OF TRUSTEES MEETING
HELD ON 16TH JUNE 2021 at 7.30pm

PRESENT: Stephen Thomson, Peter Kaiser, Claire Bowen, Jacks Jellick, Louise Graham, Shirley Wensor

APOLOGIES: Brendon Dunn, Adrian Hipa, Ria Apiata

VISITORS: Dale Hammond, Matthew Lyon, Julie Matthews

Stephen opened the meeting and welcomed our visitors advising they had speaking rights.

DECLARATION OF INTEREST: Nil

The Board moved that the booklet along with all supplementary papers tabled throughout the meeting will be accepted in bulk. Thomson/Bowen

MINUTES: The minutes of 19th May 2021 were read and approved. Thomson/Graham

MATTERS ARISING: - Nil

CURRICULUM/SCHOOL REPORTS:

- TERM 1 Unassisted Writing Report presented by Matt Lyon.
- EARLY READING TOGETHER and READING TOGETHER Reports presented by Dale Hammond.

The curriculum reports were explained and discussed by the Board.

CORRESPONDENCE: Inwards/Outwards. Received and accepted.
Tabled inwards/outwards – nil Kaiser/Thomson

MATTERS ARISING: - Exit feedback received from Nic Humby (Hogan).
- Moved the resignation of Nic Humby (Hogan). Thomson/Jellick

CHAIRPERSON'S REPORT: Report from Stephen Thomson.

PRINCIPAL'S REPORT: Presented by Peter Kaiser.

TREASURERS REPORT: A full set of accounts presented to the Board for May.
The Board moved the expenditure for May of \$415320.42
and capital expenditure of \$51789.13 Jellick/Thomson

PROPERTY: Prepared by Brendon. In the absence of Brendon, Peter spoke on the report.
Peter, Brendon, and Colin to decide on a project to use the balance of the SIP funds.

STAFF:

- **Increments:** The Board moved the increment of 1 staff member to progress to the next salary step. Thomson/Bowen
- **Employment/HR:** The Board moved to invest in a membership with EAP Counselling Services. Thomson/Jellick
- **Staff General:** Verbal report from Louise.

HEALTH & SAFETY: Report received along with the new evacuation plan, prepared by Julie Matthews.

EOTC: - RAMS presented for planned trips.

ENVIRO: - Nil

COMMUNITY OF LEARNING: - Nil

STUDENT & FAMILY/WHANAU – PTA - Nil

NEW POLICIES: Nil

POLICIES: - June

No. 6 Financial Management – Internal Control, Theft & Fraud Prevention deferred

No. 11 Personnel Appointments

No. 36 Emergency & Evacuation

No. 38 Sun Safety

No. 47 Protected Disclosures plus Protected Disclosures form

Curr-06 The Arts

Curr-07 Health & Physical Education

Deferred Policies: No.55 Pandemic Planning with addition of appendix - deferred

GENERAL BUSINESS: Nil

At this stage of the meeting the Board moved “into Committee” under Amendment 54 Section 48 (i) (a) (ii) at 9.12pm to discuss staff matters.

The Board moved “out of Committee” at 9.36 pm.

No further business

Meeting closed: 9.36 pm

Next meeting: 28th July 2021

Chairperson: _____ Date: _____