

TIRIMOANA SCHOOL CLASSROOM RELEASE TIME POLICY

RATIONALE:

The intent of classroom release time is to address teacher workload while maximizing benefits for student learning. The use of classroom release time will be professionally useful for the school's teaching and learning programmes, the teacher's professional growth, and student achievement.

PURPOSE:

1. To provide a framework for classroom release time for teachers as per the Primary Teachers Collective Award.
2. To ensure that teachers receive their entitlement of classroom release time as per the award and per Ministry of Education staffing.

GUIDELINES:

1. All fulltime teachers will receive 40 hours non-contact time across the year.
2. Teachers who are employed .8 are entitled to pro-rata CRT.
3. Board of Trustee funded teachers will receive the same classroom release time as Ministry funded teachers.
4. Allocation of additional release time will be determined annually by the principal.
5. Staffing of the school to ensure release time is available will be determined by the principal.
6. When classroom release time cannot be provided for genuine reasons the principal will aim to allocate the lost release time on another date, or record the reason for non delivery.
7. Use of classroom release time may include the following:

| | | |
|-------------|------------|--------------------------|
| Planning | Evaluation | Reporting |
| Observation | Assessment | Professional reading |
| Research | Reflection | Professional development |
8. The policy will be reviewed annually prior to the end of each school year for the year ahead. This review will include consultation with teaching staff.

CONCLUSION:

Classroom release time will be an integral part of school organization, providing teachers with regular opportunities for student non-contact time during teaching hours, allowing for effective management of workload and improving teachers' capacity for raising student achievement.

* Refer to Collective Employment Agreement

* Refer to Beginning Teachers policy No. 51