



TIRIMOANA SCHOOL

STUDENT TEACHER POLICY

RATIONALE:

The future of the teaching profession depends upon opportunities for new teachers to enter the system. Assisting in the professional development of student teachers is an investment for the future.

PURPOSE:

1. To clarify the roll of Associate Teachers.
2. To support student teachers to develop their capabilities in meeting the standards (Nga Paerewa) in a supported environment.
3. To maintain a close liaison with the providers of Initial Teacher Education.
4. To provide guidelines for co-ordinator, adjunct lecturer, associate teachers, and student teachers.

GUIDELINES FOR PRINCIPAL: The Principal will:

1. Determine annually the availability and suitability of associate teachers.
2. Give priority to the University of Auckland and Auckland University of Technology as Initial Teacher Education (ITE) providers, reflecting the formal partnerships signed with both Universities.
3. Notify teacher education providers annually of co-ordinator, associate teacher names and class levels.
4. Refuse or cancel any teaching experience should a student teacher be unsuitable or behave in an unprofessional manner while at school.

GUIDELINES FOR CO-ORDINATORS: Co-ordinators will:

1. Explain school organisation - staffroom, bell times, duty, resource retrieval, timetables, policies, and the charter.
2. Keep the Principal informed of the student teachers progress and will complete an end of teaching experience report.
3. Provide support to associate teachers and student teachers.
4. Liaise with Initial Teacher Education providers and the Principal.

GUIDELINES FOR ASSOCIATES: Associate Teachers will:

1. Provide student teachers with current plans, organisation details, management strategies and appropriate pupil data for the class in which they will be placed.
2. Familiarise themselves with the teaching brief and attend any briefing sessions, where appropriate.
3. Support the student teacher professionally and liaise with the co-ordinator/tutor and visiting lecturer.
4. Demonstrate meeting The Standards for the Teaching Profession.
5. Conduct observation assessment and evaluation of student teachers teaching.

GUIDELINES FOR STUDENT TEACHERS: Student Teachers will:

1. Contact the school and associate prior to practicum.
2. Maintain required standards of planning and evaluation as detailed in the brief.
3. Take an active part in school activities within the bounds of the role expected of a student teacher.
4. Be available for discussion and professional meetings before and after teaching hours.
5. Have respect for school resources.
6. Be punctual and reliable in attendance and inform the school if absent.