

TIRIMOANA SCHOOL
CONSULTATION AND INVOLVEMENT WITH
THE PARENTS/COMMUNITY POLICY

RATIONALE:

The school is committed to a working partnership with the parent community, recognising that the educational well being of children is enhanced when there is a shared responsibility and effective communication between parents and staff.

GUIDELINES:

1. The Board of Trustees is the key group representing the views and involvement of the community in the school. As such it will ensure that parent and community opinions and concerns are heard. The parent members of the Board are elected by the community along with a staff representative once every three years. The Board will exercise its governance role carefully on behalf of the community.
2. A Parent Teacher Association will provide another group through which the parent community can engage with the school. This group will be democratically elected and be registered with the New Zealand Parent Teacher Association.
3. The Board of Trustees will ensure there is regular consultation with the parent community on matters of interest and will conduct annual community surveys in line with Ministry requirements. This will include a regular survey on the PE & Health curriculum.
4. The Board of Trustees will consult annually with the Maori community.
5. The principal will ensure there is regular communication with the parent community through a weekly school newsletter, and by other means at various times.
6. The principal and teachers will keep parents informed of children's learning progress through a regular cycle of written reports and opportunities for face to face interviews.
7. Parents will be entitled to make appointments with the principal to discuss concerns or issues, and with teachers to discuss matters relating to their children with the support of the principal.
8. Parents and other members of the community will be welcomed and encouraged to support school activities under the direction of the principal and the senior management team.
9. Information about the activities of the Board of Trustees will be readily available to parents through regular newsletters and through the minutes of Board meetings.
10. Meetings of the Board of Trustees will be advertised in advance and will be open to the public with parent visitors welcomed unless held "in committee" when appropriate.
11. The Board of Trustees will report to the community annually.
12. Information about the school will be available to parents and the community in a brochure, on the school website and on notice boards both in the office and outside the front doors of the school.

National Administration Guidelines No. 2

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Review Date: October

6/12/05