

TIRIMOANA PRIMARY SCHOOL
MINUTES OF THE BOARD OF TRUSTEES MEETING
HELD ON 24th MARCH 2021 at 7.30pm

PRESENT: Stephen Thomson, Peter Kaiser, Claire Bowen, Louise Graham, Jacquelyn Jellick, Ria Apiata, Brendon Dunn, Adrian Hipa, Shirley Wensor

APOLOGIES: Claire Bowen, Julie Matthews

VISITORS: Dale Hammond, Jan Parkes, Matthew Lyon

Stephen opened the meeting and welcomed our visitors advising they had speaking rights.

DECLARATION OF INTEREST: Nil

The Board moved that the booklet along with all supplementary papers tabled throughout the meeting will be accepted in bulk. Thomson/Jellick

MINUTES: The minutes of 24th February 2021 were read and approved. Thomson/Jellick

MATTERS ARISING:

- Draft budget to be discussed under Financial Report.
- New Playground to be discussed under the Financial Report.

CURRICULUM/SCHOOL REPORTS:

Talanoa Report: Dale Hammond presented this report to the Board.
This was discussed and the Board would like feedback to see what parents and staff felt about the concept of holding a talanoa meaning conversation.

CORRESPONDENCE: Inwards/Outwards. Received and accepted.
Tabled inwards received Tabled outwards – nil Kaiser/Thomson

MATTERS ARISING: A letter to be sent to Liz Pollard acknowledging her resignation.
Thomson/Apiata

CHAIRPERSON'S REPORT: Verbal report from Stephen Thomson.
- Thanks to Ria, Jacks and Claire for support on the recently formed Sub-committee working on an issue.
- Work on the office procedures manual to be done.

PRINCIPAL'S REPORT: Presented by Peter Kaiser.
Peter explained the new requirement for teachers regarding the yearly registration process. The new professional growth cycle replaces the current appraisal process.

TREASURERS REPORT: The draft budget was discussed. The Board moved to accept the draft as the final 2021 budget. Jellick/Thomson

The Board moved the expenditure for February of \$ 427349.18 and Capital Expenditure of \$32312.62. Jellick/Thomson

The Annual Accounts for 31 December 2020 are being prepared by Edtech Financial Services for audit.

The Board discussed the financial situation at present and explained to the Board the situation of Board funds available to put towards the new playground. The Board moved a figure of \$126,000 being made up of \$35,000 from the Trusts Community Foundation grant, \$26,000 donated from the PTA and the balance of \$65,000 from school funds.
Thomson/Jellick

The Board supports any member if they wish to attend the NZSTA conference this year.

PROPERTY: Presented by Brendon. Security fence deferred.

STAFF:

- Increments: Nil
- Employment/HR: Nil
- Staff General: The Board approved the cost of staff Injections for 2021.
Jellick/Hipa

Jan Parkes left the meeting at 9.04 am.

HEALTH & SAFETY: Report received, prepared by Julie Matthews.

EOTC: - RAMS presented for planned trips.

ENVIRO: - No report

COMMUNITY OF LEARNING: - No report

STUDENT & FAMILY/WHANAU-PTA: PTA report presented.

NEW POLICIES: Nil

POLICIES: - March

No. 19 Learning Support and Enrichment plus Appendix

No. 37 Code of Conduct

No. 42 Copyright & Licences

The above policies ratified

No. 35 Staff Gifts/Presentations/Recognition ratified with slight change.

Graham/Hipa

Deferred Policies: No. 12 Appraisal System – rewritten and renamed to Professional Growth Cycle

No. 51 Beginning Teachers – rewritten and renamed Practising Teacher Certificate

The above rewritten policies ratified.

Graham/Hipa

GENERAL BUSINESS:

General business item discussed earlier under Financial Report.

At this stage of the meeting the Board moved “into Committee” under Amendment 54 Section 48 (i) (a) (ii) at 9.17pm to discuss 2 matters.

The Board moved “out of Committee” at 9.40 pm.

No further business

Meeting closed: 9.40 pm

Next meeting: 19th May 2021.

Chairperson: _____ Date: _____