

TIRIMOANA PRIMARY SCHOOL
MINUTES OF THE BOARD OF TRUSTEES MEETING
HELD ON 24th FEBRUARY 2021 at 7.30pm

PRESENT: Stephen Thomson, Peter Kaiser, Claire Bowen, Louise Graham, Jacquelyn Jellick, Ria Apiata, Shirley Wensor

APOLOGIES: Brendon Dunn, Adrian Hipa

VISITORS: Dale Hammond, Julie Matthews, Jan Parkes, Matthew Lyon
Stephen opened the meeting and welcomed our visitors.

DECLARATION OF INTEREST: Nil

ELECTION OF CHAIRPERSON:

At this stage of the meeting Stephen Thomson handed over the chair to Peter Kaiser.

Peter called for nominations for the chairperson position for 2021.

Louise nominated Stephen Thomson. Ria seconded the nomination. No other nominations received. Stephen accepted. Peter declared Stephen Thomson as Chairperson for 2021.

The Board moved that the booklet along with all supplementary papers tabled throughout the meeting will be accepted in bulk. Thomson/Bowen

MINUTES: The minutes of 16th December 2020 were read and approved. Thomson/Jellick

MATTERS ARISING:

- The budget due for ratification this meeting was deferred due to the MOE MST funds. This was budgeted for but the MST programme is not happening this year so the draft budget now requires further changes before ratification. Peter explained the reasons for this.
- The playground concept application is with The Trusts.
- Peter, Jacks and Shirley to meet re the draft budget and further funding for the playground.

Stephen reminded the meeting that everyone has speaking rights.

Stephen invited Matthew to introduce himself sharing a little of his background with the Board.

CURRICULUM/SCHOOL REPORTS:

2021 Yr 1 – Yr 6 Overviews Presented to the Board showing the 2021 teaching teams planning.

CORRESPONDENCE:

Inwards/Outwards. Received and accepted.

Tabled inwards received – Fun After Three report

Tabled outwards – nil

Kaiser/Thomson

MATTERS ARISING:

Nil

CHAIRPERSON'S REPORT:

Verbal report from Stephen Thomson.

PRINCIPAL'S REPORT:

Presented by Peter Kaiser.

Peter presented a Covid report to the Board and this was discussed.

The Board was impressed with the speed and communication from staff who were very well organised for the lockdown.

TREASURERS REPORT:

Verbal report from Jacks.

The Board moved the expenditure for December of \$ 598533.80 and January \$397615.47. Jellick/Thomson

PROPERTY:

In Brendon's absence Peter presented Brendon's report.

- STAFF:
- Increments: The Board moved that staff listed on the report move to the next salary step. Kaiser/Jellick
 - Employment/HR: Nil
 - Staff General: Nil

HEALTH & SAFETY: Report from Julie Matthews
EOTC:

- Krypton Factor planned for 21 March.
- Parent interviews planned for 25 March.

ENVIRO: - Nil

COMMUNITY OF LEARNING: - Nil

STUDENT & FAMILY/WHANAU-PTA: Verbal Report from Claire Bowen.

NEW POLICIES: Nil

POLICIES:

- February
- No. 24 Complaints
- No. 39 Allocation of Management Units
- No. 54 Staff Leave
- Curr-01 English

Deferred Policies:

- No. 12 Appraisal System – deferred awaiting new MOE documentation)\
- No. 51 Beginning Teachers – deferred

GENERAL BUSINESS:

2021 Charter, Strategic Plan, Annual Plan:

This draft was presented to the Board for comment and/or any inclusions. This included the achievement target outcomes 2020 and the 2021 achievement targets.

Julie left the meeting at 8.56pm.

At this stage of the meeting the Board moved “into Committee” under Amendment 54 Section 48 (i) (a) (ii) at 9.00pm to discuss an issue.

The Board moved “out of Committee” at 9.47 pm.

No further business

Meeting closed: 9.47 pm

Next meeting: 24th March 2021.

Chairperson: _____ Date: _____